CASIO Green Procurement Survey (ProChemist) User's Manual to Reply by AIS

*Excerpt from the documents by NEC

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CASIO COMPUTER CO., LTD.

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 - Load Item
 - Item Disclosure

Appendix

1.Introduction

1-1. Outline of ProChemist/AS Function

- □The function in ProChemist/AS are as follows.
 - REACH Survey Reply etc. can be easily operated via the Internet.
 - If there is information like survey request etc. that needs to handle, users that registered in the system can be informed by e-mail.
 - The original of created AIS is stored in NEC data center.
 Reply information(AIS) can also be registered along with limiting disclosure destination(Requester limited).
 - The modified information could be acquired automatically, in the case of changes happening on acquired information of containing chemical substances.
 - The contained information acquired can be aggregated into a product unit of your own company.
 - ※ Item composition information (BOM) can also be read.
 - Multi-language Service Available(Japanese, English, Chinese).
 - Connection to JAMP-GP(JAMP Information Current Basis) is available(Paid option)
 - **※** JAMP-GP

It is the service provided by JAMP and the basic system for inter-enterprise exchange of chemical substances information which is the member of JAMP-GP.

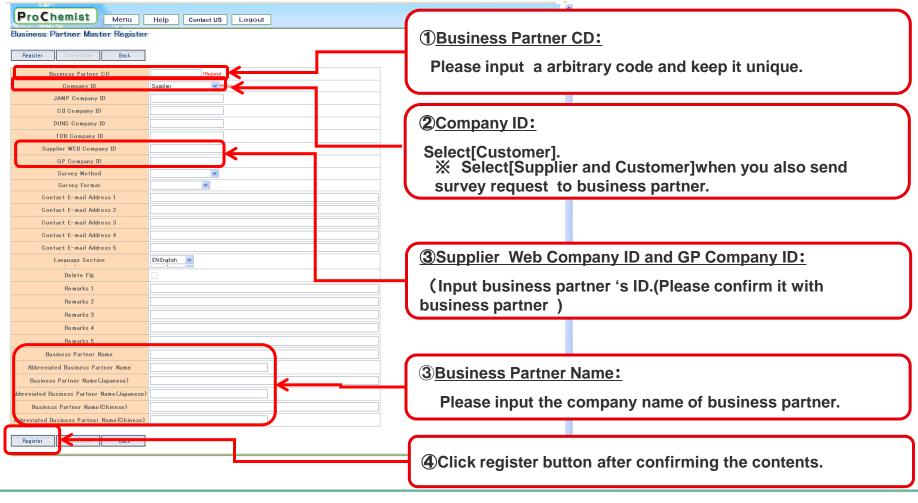
Company who is not the member of ProChemist/AS can also exchange information by JAMP-GP.

[Reference] Business Partner Master

□Register business partner who send survey request to your company from menu[Business partner related]→[Business partner Master]

It will be automatically registered if it is still not registered when survey request is received.

You are suggested to register in advance if your company has a particular code system for management, because the [Business Partner CD] will be automatically numbered and cannot be changed once numbered.

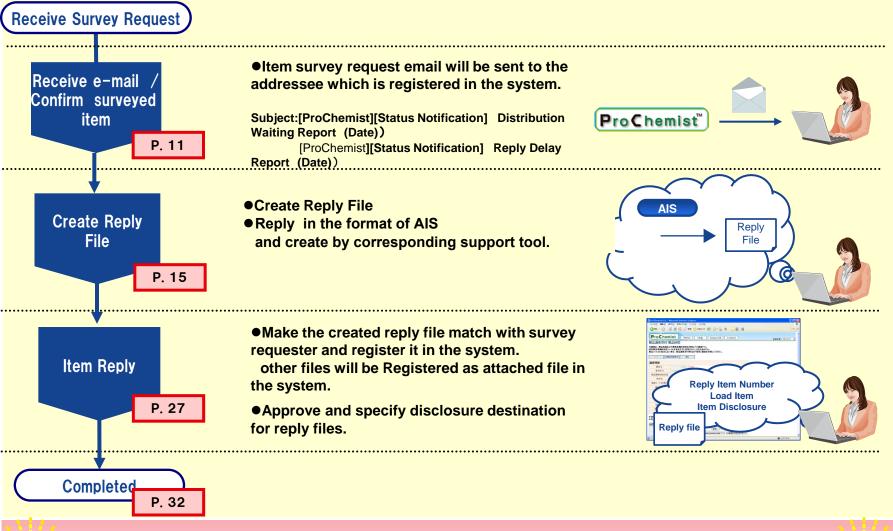


2. Reply Procedure

2. Reply Procedure

2-1. Procedure Outline

□ ProChemist/AS reply will be processed by the following 3 steps.





About cases that do not apply to [Register Item Number/Reply file]

□As the following cases can not be replied by operation procedure in previous page, so corresponding procedure is necessary.

Case 1 Reply file has been registered in the system.

※ Reply File: AIS

In the cases that it is the item that reply file has already registered in the system, such as it has been replied to other company before etc., it is unnecessary to register the reply file again.

Match the reply file with the survey request(Reply Item Number) and specify the disclosure destination for reply file(Item Disclosure).



Please carry out

p.34-37 Reply Item Number

and

p.42-45 Item Disclosure

Case 2 [Reply Item Number] has been completed.

When item number has already been replied for survey request (Reply Item Number), it cannot be replied by operation procedure in previous page.

Register reply file(Load item) with the [Manufacturer Item number] specified in item number reply, and specify the disclosure destination of reply file(Item Disclosure).



Please carry out

p.38-41 Load Item

and

p.42-45 Item Disclosure

Case3 Reply item data which is aggregated in system.

When reply item data aggregated in the system(AIS only), specify disclosure destination (Item disclosure) after aggregate item information.



Please carry out

p.42-45 Item Disclosure

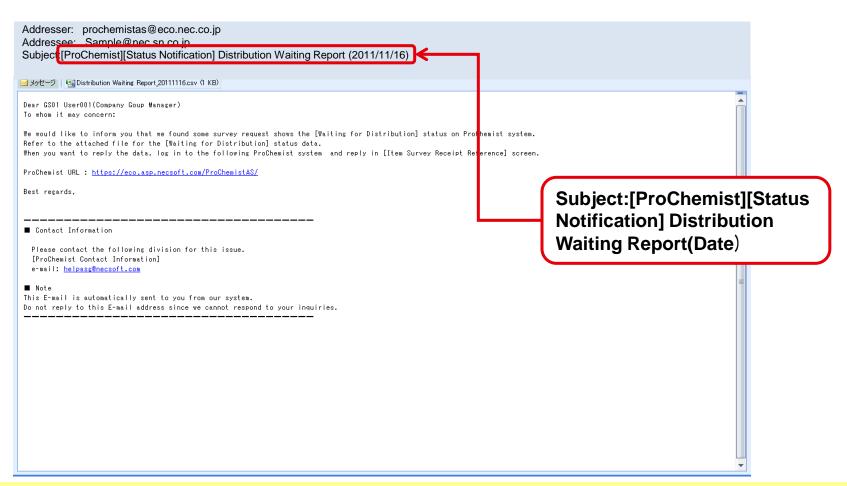
2.Reply Procedure

2-2. Procedure of [Register Item Number/Reply File]

■ To reply survey requests which haven't been replied by now.

Receive e-mail

□E-mail will be sent from the system once the survey request is delivered to ProChemist/AS.



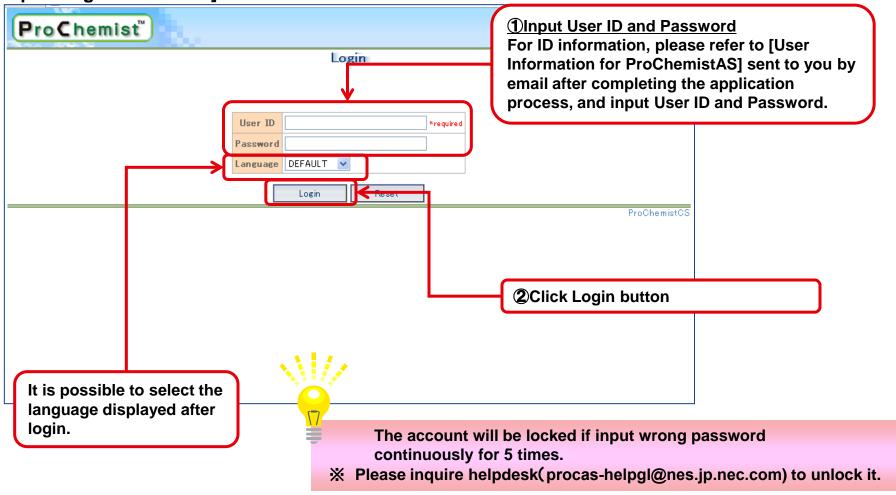
✓ Besides this email, other notification email informing that operation is required will be sent to the user who registered in the system.

Eg.) e-mail notifying that the reply deadline has been expired [Subject[ProChemist][Status Notification] Reply Delay (Date)]

Login

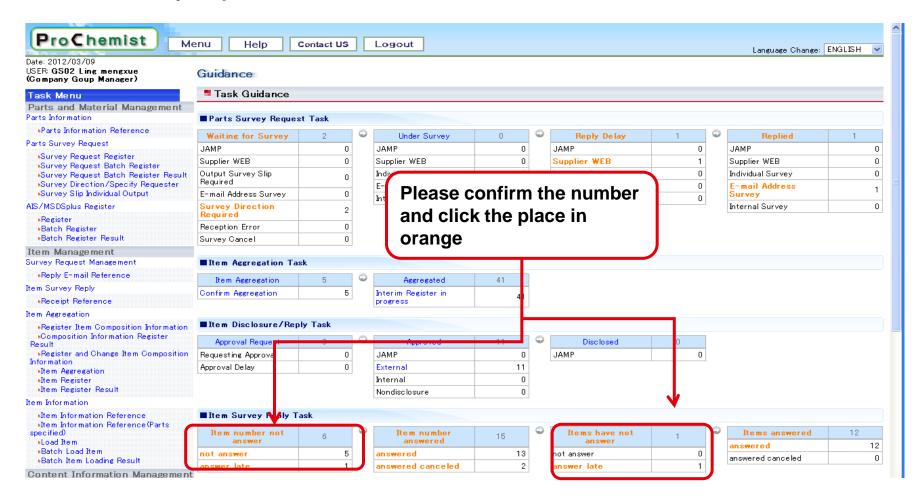
□Input user ID and password to login.

XPlease confirm the system operating environment in [Appendix: ProChemist/AS operating environment].

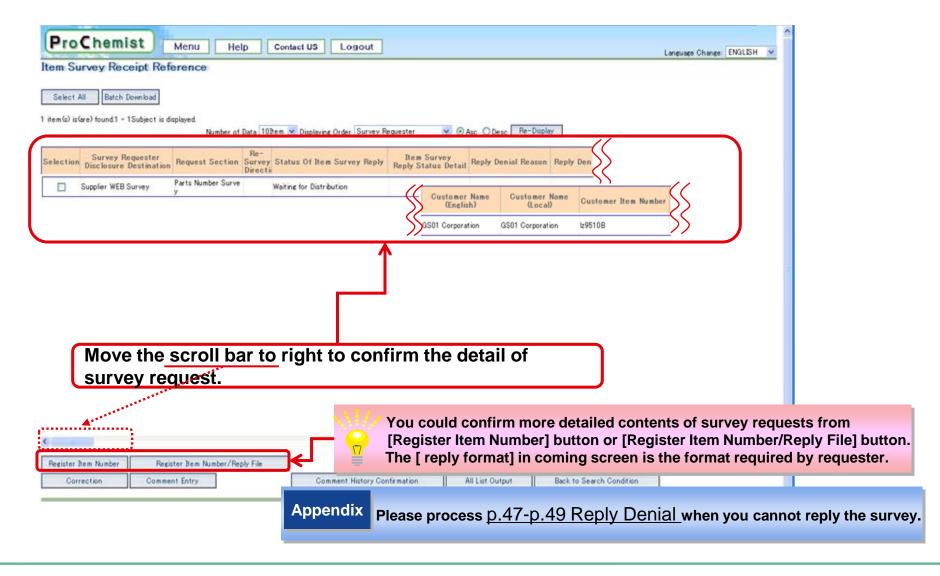


Confirm surveyed item (1/2)

□On Guidance screen which is displayed after login, confirm the number of received survey request.



The following screen will show. Confirm the detail of survey request from the list.

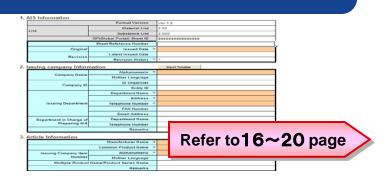


Create Reply File

- □ Create reply file in one of the format of AIS.
 - * The required format of survey requester can be confirmed in[Item Survey Receipt Reference].

AIS

- Information delivering sheet of article like parts Item etc.
- Input information like [Mass][Component][Material]
 of article and [contain or not contain/quantity/concentration]
 of managed object substances.
- The xml file exported by AIS input support tool will be registered into the system.



□If you do not have AIS Input Support Tool, please download from the following HP.

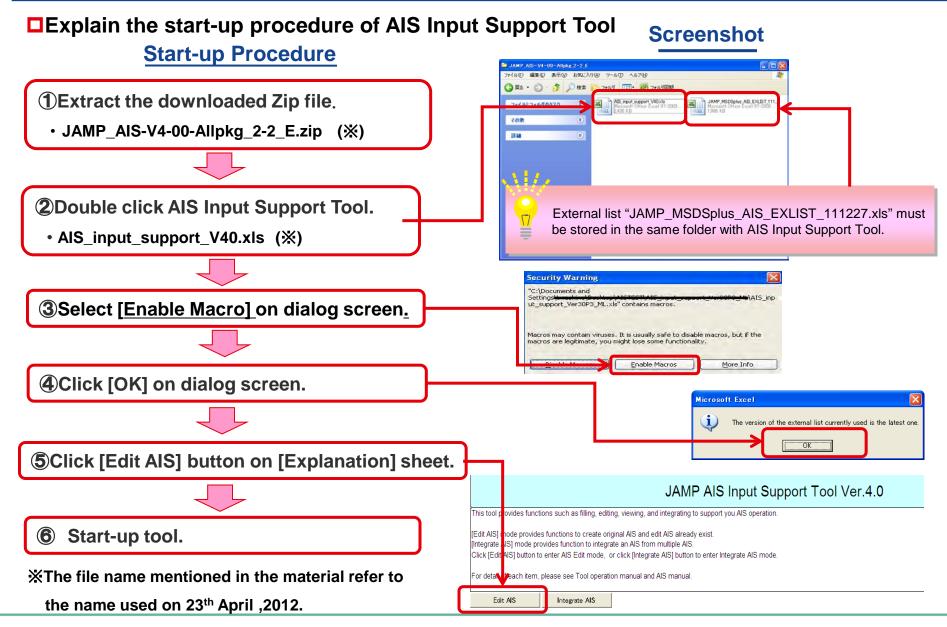


Please confirm if the AIS Input Support Tool is the latest version and download the following documents.

- JAMP_AIS-V4-00-Allpkg_1-2_E.zip Materials of operational instruction manual
- JAMP_AIS-V4-00-Allpkg_2-2_E.zip
 AIS Input Support Tool, AIS tool for Integration and Simplification
- **※** Above documents is the latest version up to 23th April,2012

Article related Survey

AIS Input Support Tool (2/5)



AIS Input Support Tool (3/5)

□Create General Information. Please input the required column(■).

1. AIS Information

	Format Version	Ver.4.0
List	Material List	2.00
LIST	Substance List	3.000
	GP(Global Portal) Sheet ID	9999999999999
	Sheet Reference Number	
Original	Issued Date *	
Revision	Latest Issued Date	
Revision	Revision History *	1

Deport Template

2. Issuing company Information

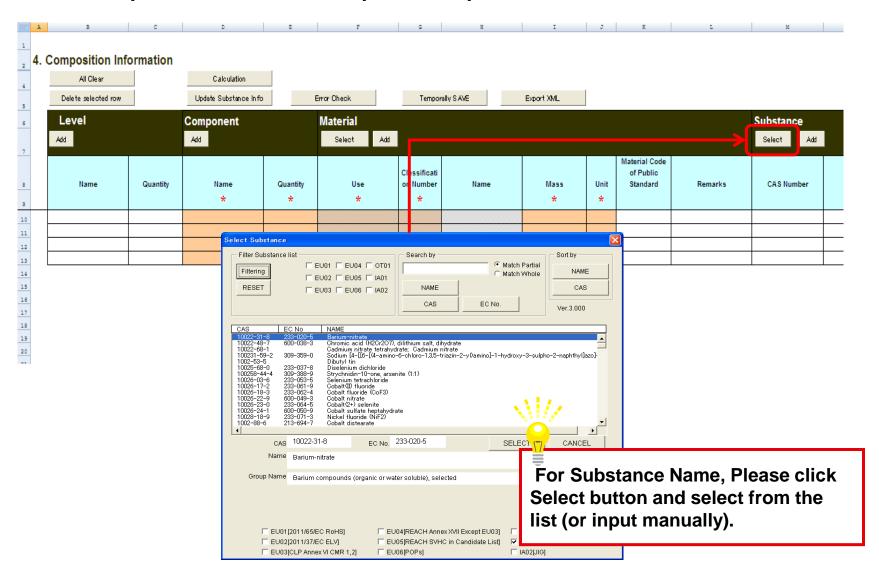
•	ssumg company mion	lution	
	Company Name	Alphanumeric *	
	Company Name	Mother Language	
I	Company ID	ID Organizer	
ı	Company ID	Entity ID	
ı		Department Name *	
ı		Address *	
ı	Issuing Department	Telephone Number *	
ı		FAX Number	
ı		Email Address	
ı	Department in Charge of	Department Name	
ı	Preparing AIS	Telephone Number	
		Remarks	

3. Article Information

Manufacturer Name *	
Common Product Name *	
Alphanumeric *	
Mother Language	
Name/Product Series Name	
Remarks	
	Common Product Name * Alphanumeric * Mother Language Name/Product Series Name

AIS Input Support Tool (4/5)

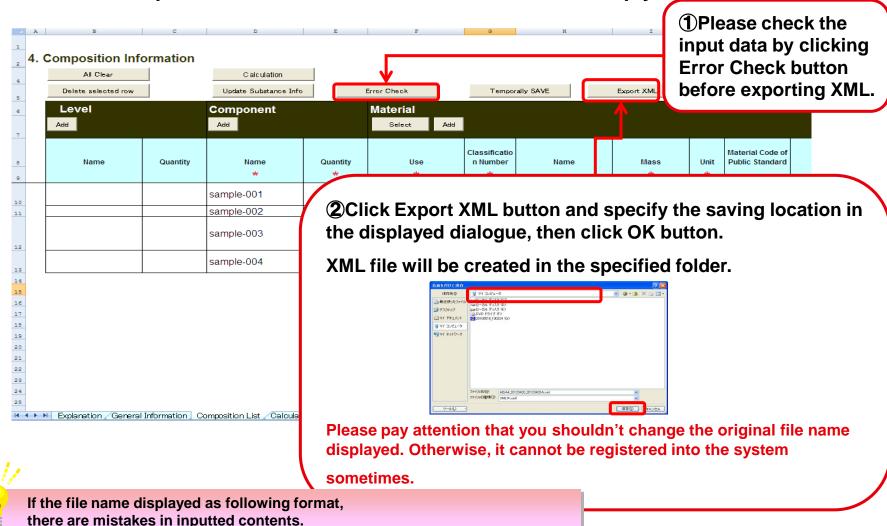
□Create Composition List. Please input the required column(■).



AIS Input Support Tool (5/5)

□Confirm the inputted data on Calculation sheet and create reply file.

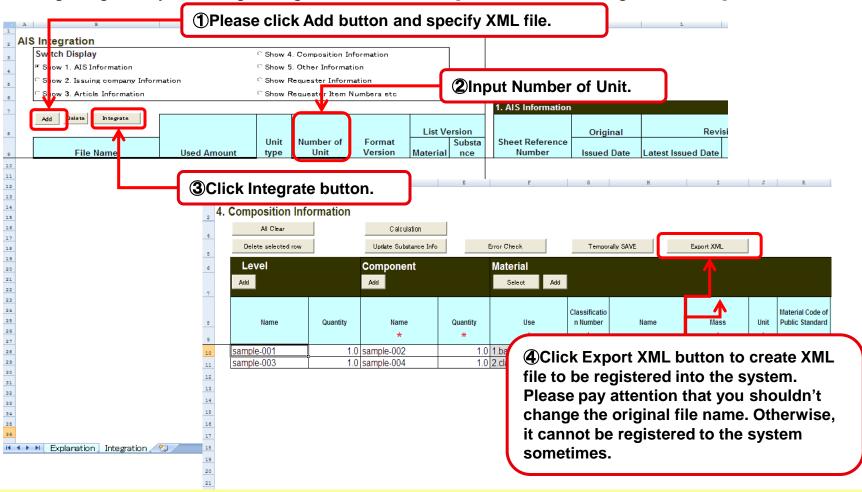
Please modify according to the contents displayed by Error Check button. File name: AISA4_Error_YYYYMMDD_(Issuing Company Item Number).xml



[Reference] AIS Integration function

□AIS of original parts can be aggregated using **AIS** Integration function.

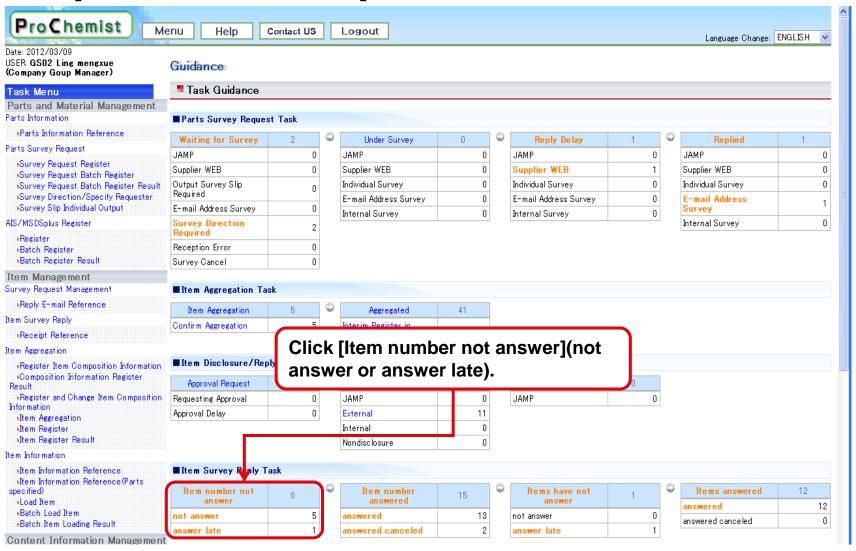
Regarding the way of thinking of integration, Please refer to [JAMP AIS Tool for Integration Manual].



When practicing aggregation of original parts with AIS Integration, each time BOM information is aggregated, it is necessary to specify. Aggregation through the system is recommended when aggregation is to be executed.

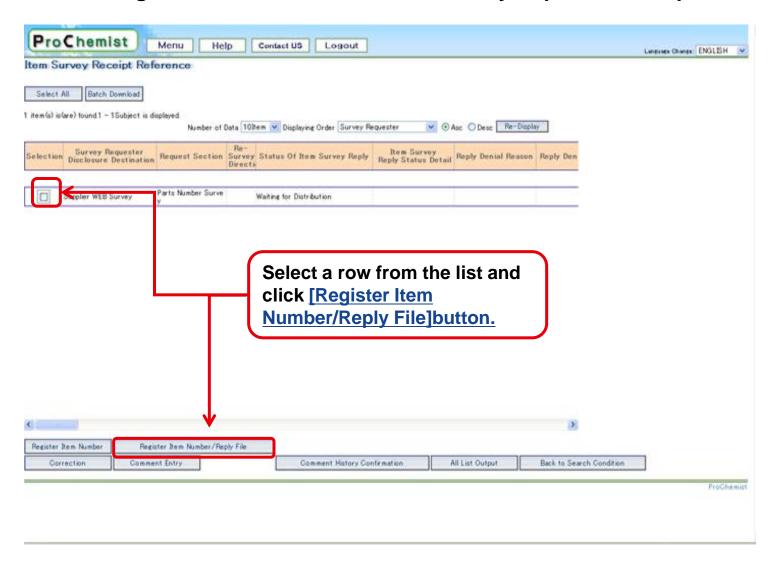
Item Reply

Click [Item number not answer] on Guidance screen.



Item Survey Receipt Reference

☐ The following screen will show. Select the survey request to be replied from the list.



Item Survey Receipt Register Item Number/Reply File(1/3) Receive e-mail/Confirm surveyed item→ Create reply file→Item Reply

□On the following screen which will be displayed, confirm Survey request and reply item.

ProChemist	Menu	Help	Contact US	Log	out		
em Survey Receipt F	Register Ita	her	/Reply Fi	e			
his function alllows to regist		3.02	simultaneou				
ou could not execute reply o	peration	g r	eply file whic turer Item No	h contains	reply it	em informatio	n.
		Juliac	turer nem N	imber w ith	Regist	er item Numi	er bu
Requester Inform	Back						
Survey Information							
Survey Requester	Supplier WEB S	urvey 🗸 *Requ	ired				
Request Section	Parts Number S	Survey	∨ *Required				
Status Of Item Survey Reply	Waiting for Dist	ribution 🗸 🔫 Requ	ired				
Reception Number	CSPRB2011110	111454030010					
Survey Sheet Management No							
Customer Code	GS0101	Sele	ection GS01	Corporation	Jo	S01 Corporatio	ın
Customer Item Number	ub98777C						
Customer Item Number Name							
Reply Request Date	20111101						
Reply Deadline	20111108						
Reply Deadline Re-Survey Direction	20111108						
Re-Survey Direction Survey Reason (If the respondent's has depa	rtment manage	r authrity or I					matical
Re-Survey Direction Survey Reason Kif the respondent's has depa KThe item is registered for the	rtment manage	r authrity or I					matical
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Re-Survey Direction Survey Reason if the respondent's has depa The item is registered for the	rtment manage	r authrity or I	y the status o	of "Approva	Ireque:	st*.	
Re-Survey Direction Survey Reason KII the respondent's has depa KThe item is registered for the state of the	urtment manage	r authrity or I	y the status o	f "Approva 多照 *Requ	Ireque:	st".	
Re-Survey Direction Survey Reason Kill the respondent's has depa KThe item is registered for the Reply Item Information Reply File System Code	urtment manage	r authrity or l son authrity b;	y the status o	f "Approva 多照 *Requ	Ireque:	st".	
Re-Survey Direction Survey Reason Elf the respondent's has depa The item is registered for the septy Item Information Reply File System Code Own Item Number	urtment manage	r authrity or l son authrity b;	y the status of	f "Approva 多照 *Requ	I reque:	st".	n_code
Re-Survey Direction Survey Reason Kilf the respondent's has depa Kilhe item is registered for the Reply Item Information Reply File System Code Own Item Number Revision Item Series Code	GS02-PS	r authrity or I con authrity b; **Required** **Required**	y the status of	of Approve 多民 特equipasic_system	I reque:	st". I File basic_systen	n_code
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Re-Survey Direction Survey Reason Eff the respondent's has depate the item is registered for the september of the september	GS02-PS	r authrity or I con authrity b; **Required** **Required**	y the status of	of Approve 多民 特equipasic_system	I reque:	st". I File basic_systen	n_code ies1
Re-Survey Direction Survey Reason (If the respondent's has depa (The item is registered for the item i	GS02 GS02-PS	r authrity or I son authrity b: *Pleader *Pleader	Selection Selection	f **Approva 多照 **Reau basic_systen ProductSeri	I reque:	File basic_system ProductSer	n_code ies1
Re-Survey Direction Survey Reason (If the respondent's has depa (The item is registered for the sept) Item Information Reply File System Code Own Item Number Revision Item Series Code wn Item Number Name (English) Own Item Number Name (Local) Manufacturer Code	GS02 GS02-PS	r authrity or I son authrity b: *Pleader *Pleader *Pleader *Pleader	Selection Selection	f **Approva 多照 **Reau basic_systen ProductSeri	I reque:	File basic_system ProductSer	n_code ies1
Re-Survey Direction Survey Reason (If the respondent's has depate the item is registered for item is	GS02 GS02-PS GS0201 Als Ver.4.00	r authrity or I roon authrity b: *Peodes *Peodes *Peodes *Peodes	Selection Selection	f **Approva 多照 **Reau basic_systen ProductSeri	I reque:	File basic_system ProductSer	n_code ies1
Re-Survey Direction Survey Reason Kiff the respondent's has depa Kiff the item is registered for the Reply Item Information Reply File System Code Own Item Number Revision Item Series Code Item Number Name (English Own Item Number Name (Local) Manufacturer Gode Manufacturer Item Number Reply Format	GS02 GS02-PS GS0201 Als Ver.4.00	r authrity or I roon authrity b: *Peodes *Peodes *Peodes *Peodes *Peodes *Peodes *Peodes *Peodes	Selection Selection	f **Approva 多照 **Reau basic_systen ProductSeri	I reque:	File basic_system ProductSer	n_code ies1
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Survey Information

Show the received survey information from client.



To confirm survey requester information, click [Requester information] button

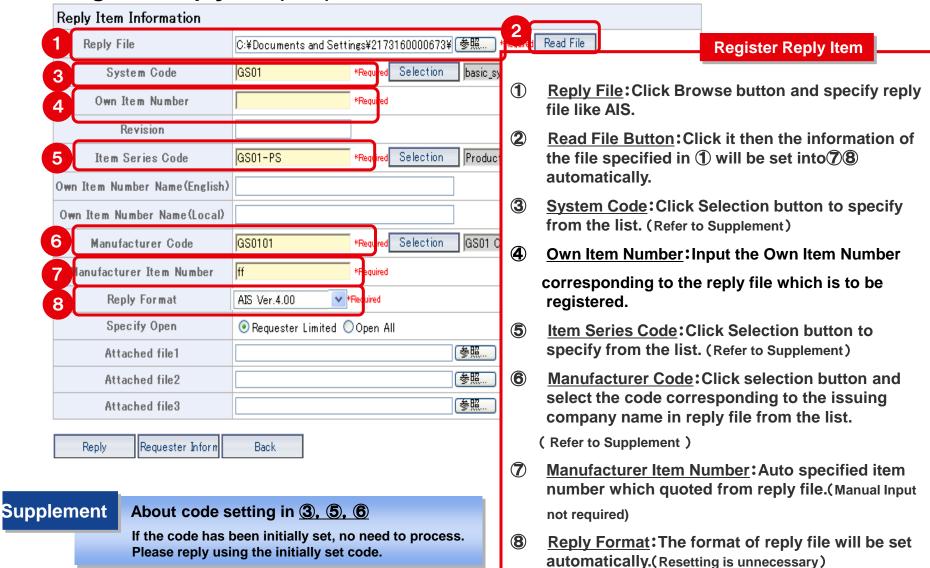
Reply item information

Execute the Registration • Disclosure of reply file and the Registration of corresponding item number(Reply Item Number).

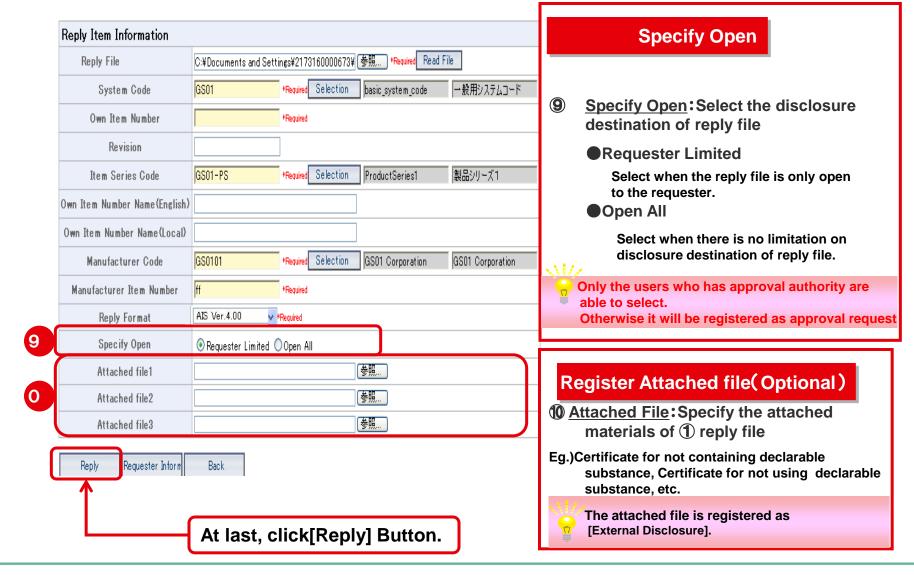
And, It is allowed to register any attached file.

To next page for details

□ Register Reply File(AIS)



□Then, specify disclosure destination and register attached file when necessary.



Operation Completion confirmation

□Reply of the survey request is completed by processing the above operation. The item information will be replied automatically to the survey requester by regular batch processing of the system.

